

1.21 Applications and Fees

- a Whenever an alcoholic beverage license becomes available in a category for which all the licenses allotted the Town had previously been properly assigned, the Licensing Authority shall publish, on one occasion, in a local newspaper, on its public bulletin board and on its website a notice that such license has become available. The Licensing Authority will not accept any new applications for this license until 30 days after such a notification has been made, published and posted.
- b. All license applications must be "COMPLETE" in order to be processed by the Office of the License Commission for submission to the License Commissioners for action. While the Office of the Commission will assist any individual with the filing of an application, it is not the responsibility of the office staff to fill out and complete an application and forms required.
- b. Filing fees must be paid at such time as an application is filed at the Office of the License Commission. Fees are to be made payable to the Town of Lunenburg. Filing fees are not returnable once an application has been accepted by the Office of the License Commission.
- c. Annual license fees must be paid prior to the issuance of any license. License fees may not be prorated and are not refundable.
- d. Should a fee payment be non-negotiable (i.e. "bounce"), such event shall be deemed to be a violation of these regulations.
- e. At no time will the Authority accept an application for an alcohol beverage license under any circumstances except as prescribed in this section.